

F O R W A R D P L A N

FOR THE PERIOD: 1 OCTOBER 2023 TO 31 JANUARY 2024

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 OCTOBER 2023 TO 31 JANUARY 2024**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Determination of the Council Tax Base 2024/25	Council	6 December 2023
2	Medium Term Financial Strategy	Executive Board	16 November 2023
3	Liverpool City Region Investment Zone	Executive Board	19 October 2023

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Corporate Services Portfolio

Determination of the Council Tax Base 2024/25	Council 6 December 2023	To seek approval for the 2024/25 council tax base for the Borough.	N/A		Operational Director – Finance Ed.Dawson@halton.gov.uk 01515117965
Medium Term Financial Strategy	Executive Board 16 November 2023	To seek approval for the Council's Medium Term Financial Strategy for 2024/25 to 2026/27.	N/A		Operational Director – Finance Ed.Dawson@halton.gov.uk 01515117965
Liverpool City Region Investment Zone	Executive Board 19 October 2023	The Executive Board will be asked to approve Halton's inclusion in the Liverpool City Region Investment Zone, specifically relating to the inclusion of a tax site and business	Any person wishing to make representations should do so in writing to Wesley Rourke by 29 th September 2023.	LCR Investment Zone Map, available from Helen Roberts, Municipal Building 5 th Floor. helen.roberts@halton.gov.uk 01515116921	Executive Director Environment & Regeneration Wesley.Rourke@halton.gov.uk 01515118645

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		rates retention at Sci-Tech Daresbury. Approval is sought to enter into a Memorandum of Understanding with the LCR CA and to undertake all the necessary steps to establish the Investment Zone and business rates retention.			

NOTE

The following Members comprise the Executive Board:

- Leader – Councillor Wharton
- Deputy Leader – Councillor Thompson
- Corporate Services Portfolio Holder – Councillor Dennett
- Children and Young People Portfolio Holder – Councillor T McInerney
- Adult Social Care Portfolio Holder – Councillor J. Lowe
- Health and Wellbeing Portfolio Holder – Councillor Wright
- Community Safety Portfolio Holder – Councillor M. Lloyd Jones
- Environmental and Urban Renewal Portfolio Holder – Councillor Nelson
- Employment, Learning and Skills, and Community Portfolio Holder – Councillor Nolan
- Climate Change Portfolio Holder – Councillor Harris